FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00096749 **Type of Permit:** STILL **Release Date:** 08/18/2015

Production Company	LAUREL WELL INC C/O LEW PRODUCTIONS
Insured Company Name	LAUREL WELL INC C/O LEW PRODUCTIONS
Contact Phone No. 1	917-743-9656
Contact Phone No. 2	
Fax	
Address	68 JAY STREET, SUITE 904 BROOKLYN, New York 11201
Production Title	GYMBOREE
Type of Production	Still Photo

Producer	Lisa Huyck
Director	Laurel Wells
1st AD	na na
Production Manager	Lisa Huyck
FilmL.A. Coordinator	Tara Kramer
Location Manager	Lisa Huyck
Primary Phone	Mobile - 310-980-7103
Secondary Phone	Office - 917-743-9656
Location Assistant	n/a n/a
Primary Phone	Mobile - 555-555-5555
Secondary Phone	

Fees

FILMLA FILM APPLICATION FEE	$625.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$1,672.00
LA CITY FIRE SAFETY OFFICER	$1,792.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 15 PLUS PERSONS	$300.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$304.00

Total Permit Fee $4,778.00

Number of Locations 1

NOT A PERMIT

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Summary Information

Location

Permit Number S00096749
Production Company LAUREL WELL INC C/O LEW PRODUC...
Insured Company LAUREL WELL INC C/O LEW PRODUC...
Production Title GYMBOREE

Location Manager Lisa Huyck
Primary Phone Mobile - 310-980-7103
Secondary Phone Office - 917-743-9656

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 8/19/2015 - 8/19/2015 08:00 - 19:00 1 day
8/20/2015 - 8/20/2015 07:00 - 18:00 1 day

Open or Closed to the Public Open

Generic Conditions
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached documents
GYMBOREE AA.pdf
48334 - Cedar Grove Guidelines.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	2
Cast/Crew vehicles	23
Cube Trucks	3
Generator	1
Motor Homes	1
Vans	2

Personnel on Location

Type	Quantity
Cast	5
Crew	30
LA City UFSO assigned	36036

Filming Activities Exterior models against scenery; SNOW EFFECT. PROP SET OF SMALL FROZEN POND. PROP GINGERBREAD HOUSE.; PUTT PUTT GENERATORS.;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** J2

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Roxana Perla
LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Aaron King
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman

Coordinator Note UFSO REQUIRED 8/19 & 8/20 7AM - 8PM

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Appointment of Film Permits Unlimited, Inc.
As Authorized Agent and representative

I certify that I am a representative of Laurel Wells Inc. / LCW ("Principal") and am authorized to enter into binding contractual agreements on it's behalf. I further certify that I am authorizes by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Film Permits Unlimited, Inc. and it's employees and agents ("FPU") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits on behalf of Principal through Film LA, Inc., any city and county, or through any other jurisdiction: to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and /or community guidelines applicable to any such permit): and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by an employee or agent of (including any coordinator, runner or messenger used by) FPU. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints FPU as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including Film LA, Inc. and any city county or other jurisdiction) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for all purposes. The appointment may be revoked by Principal at any time in writing, but in any case, shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint FPU as agent for Principal, and based upon that authority I hereby appoint FPU as Principal's agent as set forth herein.

Dated: 7/16/15

Laurel Wells / LCW
Name of Principal

By: Laurel Wells
Representative's Signature

Laurel Wells
Print Representative's Name

Owner Laurel Wells Inc.
Representative's title

108 Jay Street #904
Brooklyn, NY 11201
Principal's Address

917 743 9656
Principal's Telephone

Film Permits Unlimited, Inc.
Phone (818) 347-9929
Fax (818) 347-9784

Please sign and fax back
Principal = Name of Company

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

CEDAR GROVE AND VISTA DEL VALLE

- **OK to film at Cedar Grove on 8/19/15 from 8a-7p and 8/20/15 from 7a-6p.**
- **Company may not set up on the grass or foliage areas.**
- **Ok to park and base camp on Vista Del Valle on 8/19/15 8a-7p and 8/20/15 from 7a-6p.**
- **Company can park 1 motorhome, 2 cube trucks, 1 pass van, 3 SUV's, 20 crew cars, 1 luxury port-a-potty.**
- **Company must park cars on one side of Vista Del Valle with cars parked in the exit position.**
- **Company can set up 6 (10x10) pop up tents on the same side of Vista Del Valle that the vehicles will be parked.**
- **Company can set up 6 (10x10) pop up tents inside Cedar Grove on the woodchip path only. Tents may not be placed on the grass or staked into the ground.**
- **Ok to use putt-putt generator in Cedar Grove with plywood or concrete base.**
- **Ok to use snow props, bring in foliage and trees.**
- **Company may use biodegradable snow effects.**
- **Company will lay down a tarp to catch all of the snow effects. Snow is not to land on site foliage or tress.**
- **Ok to set up a 10X10 frozen pond set in a clearing on the south side of Cedar Grove (walkway on the right).**
- **Ok to set up 8Wx16Lx6H Gingerbread House set in a clearing on the north side of Cedar Grove (woodchip path on the left)**
- **Company may not stake any equipment or part of the set up into the ground.**
- **Company may not set up on areas with foliage and may not block paths.**
- **Ok to use Christmas Lights on C-stands, stand must not be placed on foliage.**
- **Ok to use misters in Cedar Grove.**
- **Ok to use gators in Cedar Grove. Company must use caution when driving in the grove.**
- **Company may not remove any benches or tables in Cedar Grove.**
- **Ok to use strobe lighting, grip equipment, crossovers, and tripod.**

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- **Company must use the Mt. Hollywood (back side) exit/entrance after 4pm due to Greek Event both 8/19 and 8/20.**
- **Monitor will be assigned to guard Vista Del Valle gate until 4pm and will switch over to the Mt. Hollywood- Travel Town gate after 4pm both days.**
- **Vista del Valle will be locked by the monitor at 4pm. and no exit /entry will be allowed after 4pm.**
- **Monitor will lock Mt. Hollywood Gate on 8/19 at 7pm and 8/20 at 6pm.**
- **Ok for company to leave equipment over night at Cedar Grove. Company will assign security guard to the site.**
- **Company guard will be locked in to Cedar Grove, in case of emergency guard may contact park staff 323.644.6661. Company is aware that if park staff is called to open a gate they will be responsible for the overtime rate pay of park staff (two hour minimum).**
- **May not attach or place anything (caution tape with bike race flags and pennants) on any tree or foliage for any reason**
- **No pruning of trees or plant life.**
- **Company must stay off of vegetation and ground covering.**
- **Alteration or movement of landscape features such as logs, rocks, plants, ground cover, and roadway material, are not permitted.**
- **Absolutely no personnel or equipment is allowed in or on vegetation.**
- **Bolting or nailing to trees is not permitted.**
- **Crews must stay within existing paths at all times.**
- **Catering is not allowed in Grove. Leftover food, wrappers, etc. must be removed from premises on a daily basis.**
- **No explosions, digging, staking or smoking in Grove area.**
- **Alterations due to negligence, accidents or otherwise, must be restored to original or better conditions at companies expense.**
- **Tow plant generators, construction cranes, musco lights, beebee lights, condors, scissor lifts, etc., are not permitted beyond the paved road.**
- **Cable may be pulled from generator into Grove area on road only.**
- **No large vehicles (i.e. Stake beds, cube trucks, motor homes) allowed inside the Grove at any time.**
- **No trucks (including catering trucks) are allowed to enter or exit via residential streets (i.e., Vermont, Hillhurst, Commonwealth, or Fern Dell Drive) between 10pm-7am.**
- **Company must enter via Mt. Hollywood Drive on the Travel Town side for trucks entering/exiting the park prior to 7am or after 10pm.**
- **Nudity is prohibited and not allowed in any Recreation and Parks facility**
- **In the event that city electricity or water is used a $75.00 per usage per day charge will be invoiced and added to your permit.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- **Equipment:**
- Pop up tents must be free standing, OK to secure **tents** with sand bags or water buckets, no staking allowed.
- Must use plywood underneath any heavy equipment on the turf.
- Production companies must use cable crossovers on all pathways.
- Must hand cart or carry all equipment to location within the park.
- Preparing, staging or actual filming will be stopped by Park Management if unexpected weather conditions in combination with the company's activities causes damage to the area.
- **Vehicles:**

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- Service/Asphalt roads, trails, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Vehicles are not allowed to drive inside of the park or on dirt trails.
- Vehicles may not park or block any grassy areas.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- **Park Activity:**
- All production activities must give the "right of way" to excessive traffic of park patrons.
- Company must use caution for pedestrians and dogs.
- Must allow children to play at all times.
- **May not film any children** without prior permission from parents.
- OK to conduct 2 minute intermittent pedestrian control (IPC) only when camera is rolling
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Digging holes, trenches and ponds is not permitted unless prior approval has been granted by the Park Film Office.
- Bringing soil, mulches, leaves and other material used for footing or blowing effects is not permitted unless approved by the Park Maintenance Supervisor.
- Cutting any chaparral vegetation and filming in the area overgrown by the chaparral is not permitted.
- Bolting, nailing or wrapping wire on trees is not permitted.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- Companies are responsible for clean-up of the entire area they have occupied.
- May not use any **ball diamonds** without prior approval from the Park Film Office.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-96749
LAUREL WELL INC C/O LEW PRODUCTIONS - GYMBOREE
CEDAR GROVE AND VISTA DEL VALLE

PERMIT